



bite

WEB DEVELOPMENT
DATABASE DESIGN
CONSULTANCY



Annual Service Agreement

Commencement Date:

Service Contract

In return for the service payments, Bite IT Ltd will provide ongoing programming and project management services. Major work such as new sections, functions or graphical re-designs will be quoted for separately.

The agreed quarterly services required from Bite IT Ltd are as follows:-

| Services | Cost per quarter |
|---------------------------------|------------------|
| hours per quarter for:- | £ + vat |
| Unscheduled programming updates | |
| Telephone Support | |
| Project management | |
| Testing | |
| Advice and support | |

This agreement is effective from the above commencement date for 12 months. Any unused hours within the quarter will be rolled over into the next quarter. If you use more than the actual agreed limit within one quarter we will roll this over into the next also, though if you regularly use a greater number of hours than are being paid for, we will give you the option of reducing the amount of work required or increasing the number of hours under the agreement.

Payments will be due from the client quarterly in advance to cover the periods 1st January to 30th March, 1st April to 30th June, 1st July to 30th September and 1st October to 31st December. The initial payment will be charged pro rata to the start of the next quarter.

The Client will provide all instructions in writing (or email) and will provide all text to be included in the site, in email or Microsoft Word format. Copy-writing or text proofing services are not included in this agreement but can be provided for an additional charge.

Accept

Signed by Client _____
Print Full Name _____
Company _____
Date _____